

LOUISIANA STATE BOARD OF PRACTICAL NURSE EXAMINERS  
3421 NORTH CAUSEWAY BLVD., STE 505 METAIRIE, LA 70002  
MINUTES OF THE MEETING OF SEPTEMBER 29<sup>TH</sup> AND 30<sup>TH</sup>, 2011

DATE AND PLACE OF MEETING The Louisiana State Board of Practical Nurse Examiners met at The Marriott in Metairie at Lakeway, 3838 N. Causeway Boulevard, Metairie, Louisiana.

DECLARATION OF QUORUM AND CALL TO ORDER A quorum was present on September 29, 2011 at 2 P.M., and the meeting was called to order in open session. Dr. Fulmer presided.

ROLL CALL

MEMBERS	09/29/2011
M. Kaleem Arshad, M.D.	Present
Brent Campanella, M.D.	Present
Ruby Chancellor, L.P.N., Vice-Chair & Secretary/Treasurer	Present
Myra Collins, L.P.N.	Absent
Roberta Connelley, R.N.	Present
Gwendolyn Dunn, L.P.N.	Present
Bobby Fulmer, M.D., Chairman of the Board	Present
Kellie Hebert, L.P.N.	Present
Patricia Juneau, R.N.	Present
Candace Melancon, L.P.N.	Present
Albertha Prince, L.P.N.	Present
Kenison Roy, M.D.	Present @ 2:45
Mohammad Suleman, M.D.	Present

STAFF/LEGAL COUNSEL PRESENT AT VARIOUS TIMES

STAFF	09/29/2011
Lynn Ansardi	Present
Claire Doody Glaviano	Present
Tammy Labit	Present
Kristen Bogan	Present
Francis Mulhall	Present
Kerri Palmer	Present
Cherrill Sensebe	Present
Jean Houin	Present

MOTION TO ENTER EXECUTIVE SESSION

Roberta Connelley moved that the board convene in an executive session to consider reports related to disciplinary matters against licensees and/or applicants for licensure, to discuss cases in litigation, and to discuss personnel matters.

SECOND: Melancon

YEAS: Arshad, Campanella, Chancellor, Connelley, Dunn, Fulmer, Hebert, Juneau, Melancon, Prince, Suleman

NAYS: 0

ABSTENTIONS: 0

The motion passed.

The board went into executive session at 2:03 P.M.

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RECESS

The board came out of executive session at 4:00 P.M. and recessed for the day.

DECLARATION  
OF QUORUM AND  
CALL TO ORDER

A quorum was present on September 30, 2011 at 9:00 A.M., and the meeting was called to order in open session. Dr. Fulmer presided.

ROLL CALL

MEMBERS	09/30/2011
M. Kaleem Arshad, M.D.	Present
Brent Campanella, M.D.	Present
Ruby Chancellor, L.P.N., Vice-Chair & Secretary/Treasurer	Present
Myra Collins, L.P.N.	Absent
Roberta Connelley, R.N	Present
Gwendolyn Dunn, L.P.N.	Present
Bobby Fulmer, M.D., Chairman of the Board	Present
Kellie Hebert, L.P.N.	Present
Patricia Juneau, R.N.	Present
Candace Melancon, L.P.N	Present
Albertha Prince, L.P.N.	Present
Kenison Roy, M.D.	Present
Mohammad Suleman, M.D.	Present

STAFF/LEGAL  
COUNSEL PRESENT  
AT VARIOUS  
TIMES

STAFF	09/30/2011
Lynn Ansardi	Present
Claire Doody Glaviano	Present
Tammy Labit	Present
Kristen Bogran	Present
Francis Mulhall	Present
Kerri Palmer	Present
Cherrill Sensebe	Present
Jean Houin	Present
Nancy McCarthy	Present

WELCOME AND  
INTRODUCTIONS

The Chair welcomed the audience.

Roberta Connelley acknowledged the practical nursing students and faculty in the audience. Ms. Connelley gave a brief overview of the public protection mission of the board and introduced the members of the board.

MOTIONS  
RELATED TO  
DISCIPLINE

I move that in the case of (Nataka Gray) license number 291004, the Board adopt the hearing officer's Findings of Fact and Conclusions of Law without exception, and that the respondent's license be revoked. The respondent is to be fined \$500.00 for the violations detailed in the Conclusions of Law and a hearing assessment fee of \$500.00 is to be

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submitted to the Board within 90 days of the date of the board order.

MAKER: Melancon

SECOND: Connelley

YEAS: 11

NAYS: 0

ABSTENTIONS: Juneau

The motion passed.

MOTION

I move that in the case of (Niescha Jackson) license number 250117, the Board adopt the hearing officer's Findings of Fact and Conclusions of Law without exception, and that the respondent's license be revoked. The respondent is to be fined \$500.00 for the violations detailed in the Conclusions of Law and a hearing assessment fee of \$500.00 is to be submitted to the Board within 90 days of the date of the board order.

MAKER: Melancon

SECOND: Hebert

YEAS: 11

NAYS: 0

ABSTENTIONS: Juneau

The motion passed.

MOTION

I move that in the case of (Precious Doucet) license number 290348, the Board adopt the hearing officer's Findings of Fact and Conclusions of Law without exception, and that the respondent's license be revoked. The respondent is to be fined \$500.00 for the violations detailed in the Conclusions of Law and a hearing assessment fee of \$500.00 is to be submitted to the Board within 90 days of the date of the board order.

MAKER: Prince

SECOND: Connelley

YEAS: 9

NAYS: 0

ABSTENTIONS: Juneau, Dunn, Hebert

The motion passed.

MOTION

I move that in the case of (Betty Miller) license number 962513, the Board adopt the hearing officer's Findings of Fact and Conclusions of Law without exception, and that the respondent's license be revoked. The respondent is to be fined \$500.00 for the violations detailed in the Conclusions of Law and a hearing assessment fee of \$500.00 is to be submitted to the Board within 90 days of the date of the board order.

MAKER: Prince

SECOND: Connelley

YEAS: 11

NAYS: 0

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ABSTENTIONS: Juneau  
The motion passed.

MOTION

I move that in the case of (Bessie Alexander) Social Security Number Ending with 435-43-~~7353~~, the Board adopt the hearing officer's Findings of Fact and Conclusions of Law without exception, and that the applicant will not be issued a temporary permit and will not be made eligible to write the NCLEX-PN until and unless she complies with the stipulations as attached to the motion. In addition, I move that upon completing said stipulations, the applicant may then be made eligible to write the NCLEX-PN and upon successfully writing the NCLEX-PN be issued a license to practice practical nursing in the State of Louisiana and said license is to be immediately placed on probation for a minimum period of two (2) years with stipulations as attached to the motion. The applicant is to submit a hearing assessment fee of \$500.00 to the Board within 90 days of the date of the Board Order.

MAKER: Melancon  
SECOND: Connelley  
YEAS: 11  
NAYS: 0  
ABSTENTIONS: Juneau  
The motion passed.

MOTION

I move that in the case of (Stephen Landry) Social Security Number Ending with 437-51-~~5522~~, the Board adopt the hearing officer's Findings of Fact and Conclusions of Law without exception, and that the applicant's request for licensure is hereby denied. The respondent is to submit a hearing assessment fee of \$500.00 to the Board within 90 days of the date of the Board Order.

MAKER: Dunn  
SECOND: Hebert  
YEAS: 11  
NAYS: 0  
ABSTENTIONS: Juneau  
The motion passed.

MOTION

I move that in the case of (Caren Parker) license #291113, the Board adopt the hearing officer's Findings of Fact and Conclusions of Law without exception, and that the respondent be immediately issued a Letter of Reprimand with stipulations as attached to the motion. In addition, I move that the respondent is to be fined \$500.00 for the violations detailed in the Conclusions of Law and be assessed a hearing assessment fee of \$500.00, payable by money order/cashier's check only, which is to be submitted to the Board within 90 days of the date of the board order.

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MAKER: Hebert  
SECOND: Dunn  
YEAS: 11  
NAYS: 0  
ABSTENTIONS: Juneau  
The motion passed.

MOTION

I move that in the case of (Tiffany Le Blanc) Social Security Number Ending with 438-49-0399, the Board adopt the hearing officer's Findings of Fact and Conclusions of Law without exception, and that the applicant's request for licensure is hereby denied. The respondent is to submit a hearing assessment fee of \$500.00 to the Board within 90 days of the date of the Board Order.

MAKER: Dunn  
SECOND: Hebert  
YEAS: 11  
NAYS: 0  
ABSTENTIONS: Juneau  
The motion passed.

MOTION

I move that in the case of (Jacquelyn Johnson) Social Security Number Ending with 435-77-1408, the Board adopt the hearing officer's Findings of Fact and Conclusions of Law without exception, and that the applicant will not be issued a temporary permit and will be made eligible to write the NCLEX-PN. In addition, I move that upon successfully writing the NCLEX-PN, she be issued a license to practice practical nursing in the State of Louisiana and said license is to be immediately placed on probation for a minimum period of two (2) years with stipulations as attached to the motion. The applicant is to submit a hearing assessment fee of \$500.00 to the Board within 90 days of the date of the Board Order.

MAKER: Hebert  
SECOND: Dunn  
YEAS: 11  
NAYS: 0  
ABSTENTIONS: Juneau  
The motion passed.

MOTION

I move that in the case of (Jamie Scallion) Social Security Number Ending with 438-47-9796, the Board adopt the hearing officer's Findings of Fact and Conclusions of Law without exception, and that the applicant will not be issued a temporary permit and will not be made eligible to write the NCLEX-PN until and unless she complies with the stipulations as attached to the motion. In addition, I move that upon completing said stipulations, the applicant may then be made eligible to write the NCLEX-PN and upon successfully writing the

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NCLEX-PN be issued a license to practice practical nursing in the State of Louisiana and said license is to be immediately placed on probation for a minimum period of five (5) years with stipulations as attached to the motion. The applicant is to be fined \$500.00 for the violations detailed in the Conclusions of Law and is to submit a hearing assessment fee of \$500.00 to the Board within 90 days of the date of the Board Order.

MAKER: Hebert

SECOND: Dunn

YEAS: 11

NAYS: 0

ABSTENTIONS: Juneau

The motion passed.

MOTION

I move that the following consent agreements be accepted by the board without exception:

S.S. ending with 3516	Meshell Alexander
License #290266	Tifani Babin
License #970456	Sharon Berthelot
License #271018	Cedrica Bickham
License #20110913	Shannah Blackmon
License #950043	Christine Bordelon
License #20110795	Sophia Dupre
License #890118	Carla Fontenot
License #960698	Gary Gonzales
License #282351	Misty Grider
License #281070	Sharon Lindsay
License #20110909	Jarid May
License #20100921	Jasmin Pollard
License #20100267	Chassity Robinson
License #20110843	Patricia Sciortino
License #981009	John Stovall
S.S. ending with 0321	Dylphenna Tolbert
License #20110694	LaCharity Thomas
License #270836	Karen Wilson
S.S. ending with 6409	Jamie Walters

MAKER: Connelley

SECOND: Prince

YEAS: 12

NAYS: 0

ABSTENTIONS: Juneau

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MOTION TO ADOPT MINUTES OF PREVIOUS MEETING	Dr. Suleman moved that the minutes of the meeting of June 16 and 17, 2011 be adopted as printed in the book of reports. SECOND: Campanella YEAS: 12 NAYS: 0 ABSTENTIONS: 0 The motion passed.
COMPLIANCE DEPT. REPORT	Lynn Ansardi presented the report of the compliance department. An explanation of the summary report was provided.
NURSING SUPPLY & DEMAND COUNCIL/HEALTH WORKS COMMISSION REPORT	Dr. Arshad asked the staff to obtain statewide statistics on the rate of arrests (by type of crime and by age and gender) in order to compare the rate of arrests in the student population to the statewide population.  Lynn Ansardi presented an oral report of the activities of the Nursing Supply and Demand Council and the Health Works Commission. No action was needed or taken.
ASSOCIATE EXECUTIVE DIRECTOR REPORT	A written report of all Louisiana writers of the NCLEX-PN from 05/26/2011 TO 09/12/2011 was presented. No action was needed or taken.
NCLEX-PN	A written report of first time Louisiana writers for the years 2007-2011 was presented. No action was needed or taken.
PROGRAM(S) ON PROVISIONAL & INITIAL ACCREDITATION	A summary report and update of programs on provisional accreditation and initial accreditation was provided.  Programs on provisional accreditation include: A & W Healthcare Educators, New Orleans Dryades YMCA School of Commerce, New Orleans RPCC Technical Education Center, Sorrento
PROGRAM(S) CITED FOR NON- COMPLIANCE WITH BOARD RULES	Programs cited for non-compliance with board rules include: Bastrop Campus, NELTC, Bastrop Delgado Community College, New Orleans Evangeline Campus, ATC, St. Martinville L.E. Fletcher Technical Community college, Houma Lafayette Campus, NELTC, Lafayette Ruston Campus, NELTC, Ruston Ward H. Nash Avoyelles Campus, CLTC, Avoyelles Young Memorial Campus, SCLTC, Morgan City

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PROGRAM EXPANSION REQUEST	The Slidell Campus of Delta College Covington requested approval for an evening program to begin in October, 2011.
MOTION	Pat Juneau moved that the Slidell Campus of Delta College Covington be approved to begin an evening program. SECOND: Prince YEAS: 12 NAYS: 0 ABSTENTIONS: 0 The motion passed.
NEW PROGRAM REQUEST	The new program request by Crescent City Career Institute was presented.
MOTION	Candace Melancon moved approval of Phase 1 of the new program request by Crescent City Career Institute. SECOND: Suleman YEAS: 12 NAYS: 0 ABSTENTIONS: 0 The motion passed
MOTION	Roberta Connelly moved that Crescent City Career Institute be allowed to progress to Phase 2, of the new program request after board staff conduct a site visit and determine that the physical facility is satisfactory. SECOND: Hebert YEAS: 12 NAYS: 0 ABSTENTIONS: 0 The motion passed
PROGRAM SUMMARY	The summary report of all programs was provided. This report indicated that as of September 15, 2011, 90 classes (with a total statewide enrollment of 2,367 students) were enrolled in 48 programs of practical nursing. No action was needed or taken.
ANNUAL REPORT OF PROGRAMS	The Annual Report of Louisiana Practical Nursing Programs was presented.
MOTION	A. Prince moved that the board approve the annual report of the PN programs as printed in the book of reports. SECOND: Hebert YEAS: 12 NAYS: 0 ABSTENTIONS: 0



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The motion passed.

REPORT OF THE  
EXECUTIVE  
DIRECTOR

AUDIT REPORT

The Basic Financial Statements and Independent Auditors' Report FY11 was presented.

MOTION

Dr. Suleman moved that the minutes reflect that board members received a copy of the audit report of FY 2011.

SECOND: Campanella

YEAS: 12

NAYS: 0

ABSTENTIONS: 0

The motion passed.

PROPOSED  
AMENDMENTS TO  
THE OPERATING  
BUDGET FY2012

The proposed amendments to the operating budget for FY 2012 were presented.

MOTION

Dr. Campanella moved adoption of the proposed amendments to the operating budget for FY 2012.

SECOND: Suleman

YEAS: 12

NAYS: 0

ABSTENTIONS: 0

The motion passed.

PROPOSED  
BUDGET FY2013

The proposed budget for FY 2013 was presented.

MOTION

Dr. Suleman moved adoption of the proposed budget for FY 2013.

SECOND: Juneau

YEAS: 12

NAYS: 0

ABSTENTIONS: 0

The motion passed.

10 YEAR  
STATISTICAL  
SUMMARY

The 10 year report of licensure and education was presented. No action was needed or taken.

ORM SAFE DRIVER  
PROGRAM

The ORM safe driver program will be presented to board members at the next meeting of the board.

FUTURE MEETING  
DATES OF THE  
BOARD

The next meeting of the board will be held on a date to be announced at the Lakeway Marriott.

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Dr. Roy asked for an update on the proposed lease.

MOTION TO  
AMEND THE  
AGENDA FOR AN  
UPDATE ON THE  
PROPOSED LEASE  
IN BENSON TOWER

Dr. Suleman moved amendment of the agenda for staff to provide the board with an update on the proposed lease for the board to rent space in Benson Tower.

SECOND: Arshad

YEAS: 12

NAYS: 0

ABSTENTIONS: 0

The motion passed.

PROPOSED LEASE  
UPDATE

The executive director reported that Jonathan Ringo, Policy Director, Office of the Governor, contacted the board office in mid-August to discuss the proposed lease for the board to rent space in Benson Tower. In a telephone conversation, on or about August 18, 2011, Mr. Ringo and Ms. Glaviano exchanged the following information:

1. Mr. Ringo asked Ms. Glaviano to tell him why the board did not want to move to Benson Tower.
2. Ms. Glaviano told Mr. Ringo that the board could not afford the increase in rent in the proposed lease at Benson Tower.
3. Mr. Ringo told Ms. Glaviano that the Commissioner of Administration (Paul Rainwater) had cancelled the lease that the board was currently operating under (for office space on North Causeway in Metairie) and that the board must now sign the new lease and move to Benson Tower.
4. Ms. Glaviano told Mr. Ringo that she did not believe that the board's current lease could be cancelled by anyone other than the two parties to the lease and that those parties were the a) Board of Practical Nurse Examiners and b) Select Properties. Ms. Glaviano told Mr. Ringo that neither party to the current lease wanted to cancel the current lease.
5. Ms. Glaviano told Mr. Ringo that the board was provided, at their February and June meetings, with letters and emails that have been exchanged between the Division of Administration and the board office related to the proposed lease. Ms. Glaviano told Mr. Ringo that, at the February board meeting, members passed a motion that the board not enter into a lease that the agency could not afford.
6. Mr. Ringo told Ms. Glaviano that he could "not believe the board thinks they have the authority to negotiate and enter into leases".
7. Ms. Glaviano told Mr. Ringo that the board has been negotiating and entering into leases for at least the past 27 years (which is the length of time Ms. Glaviano has been employed by the board).

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8. Mr. Ringo told Ms. Glaviano that the Office of Facility Planning (OFP) was going to provide funds to the board to pay for the increase in rent in Benson Tower; therefore, the board could not claim that funding was a problem and the board should sign the new lease.
9. Ms. Glaviano told Mr. Ringo that because appropriations were made annually and by the legislature that she did not believe that the Office of Facility Planning could guarantee that the supplemental funds would be available on an ongoing basis and for the duration of the proposed lease. Ms. Glaviano also told Mr. Ringo that if OFP and the Governor's Office felt certain that these supplemental funds would be available long term, then there should be no problem with a new lease being drawn up showing the amount of rent the board would be legally obligated to pay on the Benson Tower office space.
10. Ms. Glaviano asked Mr. Ringo to "get us a lease that the board can afford to sign". Mr. Ringo responded "I'll have to get back to you on that".

Mr. Ringo followed up (but not with a new lease) and asked that Ms. Glaviano attend a meeting with "some people from the Division of Administration". Ms. Glaviano asked for the meeting to be conducted by conference call and told Mr. Ringo that she would like the board attorney to be included on the call.

PUBLIC COMMENT

Ms. Glaviano reported that, as of the date of the board meeting, the conference had not taken place because of scheduling conflicts of the parties involved.

MOTION TO  
ADJOURN

There was no public comment offered.

Gwen Dunn moved that the meeting adjourn.

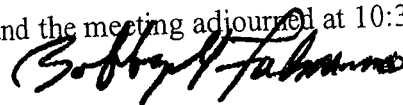
SECOND: Connelley

YEAS: 12

NAYS: 0

ABSTENTIONS: 0

The motion passed and the meeting adjourned at 10:30 A.M.



Bobby Fulmer, M.D., Chair